

# AGENDA

**Meeting:** Schools Forum  
**Place:** Online meeting via Microsoft Teams  
**Date:** Thursday 10 December 2020  
**Time:** 1.30 pm

Please direct any enquiries on this Agenda to Lisa Pullin, Tel 01225 713015 or email [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk) of Democratic Services, County Hall, Bythesea Road, Trowbridge, BA14 8JN.

Press enquiries to Communications on direct lines (01225) 713114/713115.

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<b>Membership:</b>	<b>Representing:</b>
Neil Baker	PHF - Maintained Primary Representative
Aileen Bates	WGA - Special School Governor Representative
Andy Bridewell	PHF - Maintained Primary Representative
Rebecca Carson	PHF - Primary Academy Representative
Mark Cawley	Early Years Representative
Michelle Chilcott	WASSH - Secondary Academy Representative
Sam Churchill	PHF - Maintained Primary Representative
Jon Hamp	Special School Academy Representative
John Hawkins	Teaching Association Representative
Cllr Ross Henning	Observer - Local Youth Network
Mel Jacob	WGA - Primary School Governor Representative
Georgina Keily-Theobald	WASSH - Maintained Special School
Denise Lloyd	Observer - Post 16, Wiltshire College
Lisa Percy	WASSH - Secondary Academy Representative
John Proctor	Early Years Representative (PVI)
Giles Pugh	Salisbury Diocesan Board of Education
Nigel Roper	WASSH - Maintained Secondary Representative
Graham Shore	PHF - Primary Academy Representative
Trudy Srawley	Observer - Wiltshire Parent Carer Council
Fergus Stewart	Chair of WASSH - Secondary Academy Representative
David Whewell	WGA - Secondary School Governor representative
Catrina Williamson	PHF - Maintained Primary Representative

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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

## PART I

Items to be considered whilst the meeting is open to the public

1 **Apologies and Changes of Membership**

To note any apologies and changes to the membership of the Forum.

2 **Minutes of the Previous Meeting** (*Pages 7 - 26*)

To approve as a correct record and sign the minutes of the meeting held on 15 October 2020 (copy attached).

3 **Chair's Announcements**

To receive any announcements from the Chair.

4 **Declaration of Interests**

To note any declarations of interests.

5 **Public Participation**

*Schools Forum welcomes contributions from members of the public. During the ongoing Covid-19 situation the Forum is operating revised procedures and the public are able participate in meetings online after registering with the officer named on this agenda, and in accordance with the deadlines below. A maximum of 15 minutes will be allocated to public participation at the start of each meeting.*

Guidance on how to participate in this meeting online.

Statements

Members of the public who wish to submit a statement in relation to an item on this agenda should submit this electronically to the officer named on this agenda **no later than 5pm on Tuesday 8 December (1 clear working day before the meeting)**. Statements should take no longer than 3 minutes to be read aloud.

Questions

Those wishing to ask questions are required to give notice of any such questions electronically to the officer named on the front of this agenda no later than **5pm on Thursday 3 December** to allow a response to be formulated. Questions are limited to a maximum of 2 per person or organisation.

Please contact the officer named on the front of this agenda for further advice.

6 **Updates from Working Groups** (*Pages 27 - 30*)

The Forum will be asked to note the minutes/updates from the following meetings:

- Joint meeting of the School Funding Working Group and SEN Working Group – 30 November 2020
- Early Years Reference Group – 4 November 2020 – *to follow*.

7 **Update on the Multi-Agency Families and Children's Transformation (FACT) Programme** *(Pages 31 - 34)*

Simon Thomas (FACT Programme Lead) has prepared an update to Schools Forum on the multi-agency Families and Children's Transformation programme.

8 **Dedicated Schools Budget - Budget Monitoring 2020/21** *(Pages 35 - 40)*

The report of Marie Taylor (Head of Finance – Children and Education) seeks to present budget monitoring information against the Dedicated Schools Grant (DSG) for the financial year 2020/21 as at 31<sup>st</sup> October 2020.

9 **Update on behalf of the High Needs Block Recovery Group** *(Pages 41 - 48)*

Helean Hughes (Director – Education & Skills) will provide the Forum with an update on the progress of the High Needs Block Recovery Group – the minutes of meeting held on 12 November 2020 are attached for information.

There will also be an update from Lisa Fryer (Education Officer, SEND Service) on the Independent Special School deep dive being carried out between September to December 2020.

10 **Dedicated Schools Grant Consultations 2021-22** *(Pages 49 - 56)*

The report prepared by Grant Davis (Schools Strategic Financial Support Manager) seeks to update Schools Forum with the results of the most recent Autumn consultations relating to De-delegation of central services and a possible transfer of funds from Schools Block to High Needs Block.

11 **Allocation of Funding for Pupil Growth 2021-22** *(Pages 57 - 62)*

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks for an agreement on the methodology for allocating funding for pupil growth from the school's block growth fund in 2021-22.

12 **Dedicated Schools Budget - Provisional Central Schools Block Update 2021-22** *(Pages 63 - 68)*

The report of Marie Taylor (Head of Finance – Children and Education) seeks to update Schools Forum on issues relating to the Central Schools Services Block (CSSB) budget for 2021-22 financial year and the decisions that will need to be made as part of the budget setting process.

13 **Dedicated Schools Budget - High Needs Block Update 2021-22** *(Pages 69 - 76)*

The report of Marie Taylor (Head of Finance – Children & Education) seeks to update Schools Forum on issues related to the High Needs Block for 2020-21

and a pre-briefing for the decisions that will need to be made as part of the budget setting process for 2020-21 at the January meeting.

14 **Dedicated Schools Budget - Early Years Block Update 2021-22** (Pages 77 - 78)

The report of Marie Taylor (Head of Finance – Children & Education) seeks to update schools forum on issues related to the early years block for 2021-22 and the decisions that will need to be made as part of the budget setting process for 2021-22 financial year.

15 **Covid Costs - Case Studies from Schools and Early Years Settings** (Pages 79 - 82)

The report of Grant Taylor (Schools Strategic Financial Support Manager) seeks to provide Schools Forum with the results of a recent survey with schools relating to the additional costs being incurred by Schools and Early Years Settings. The report is for information only.

16 **F40 Update** (Pages 83 - 88)

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks to provide Schools Forum with an update regarding the work of the F40 Group and share their recent communication with the Department for Education, in relation to impact of Covid-19 upon schools.

17 **Update on School Admission Appeals** (Pages 89 - 90)

The report of Libby Johnstone (Democracy Manager) and Clara Davies (School Place Commissioning Lead) seeks to update Schools Forum on the introduction of charges for admission appeals.

18 **Scheme for Financing Maintained Schools 2021-22** (Pages 91 - 94)

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks to provide Schools Forum with an update on the Wiltshire Scheme for Financing Maintained Schools.

19 **Confirmation of Dates for Future Meetings**

To confirm the dates of future meetings, as follows, all to start at 1.30pm:

21 January 2021  
11 March 2021.

20 **Urgent Items**

To consider any other items of business, which the Chair agrees to consider as a matter of urgency.

## PART II

Item(s) during consideration of which it is recommended that the public should

be excluded because of the likelihood that exempt information would be disclosed